

EDWARD E. POWELL

Wilmington, DE 19801 | Cell: (302) 220-8351 | E-Mail: edwarde795@gmail.com | LinkedIn: linkedin.com/in/edwardpowell-

PROFILE

I am transitioning into the life sciences field and recently completed the BioConnect DE Biomanufacturing Certificate Program, gaining hands-on skills aligned with GMP environments, including aseptic technique fundamentals, SOP adherence, and good documentation practices. I bring a strong foundation in compliance-focused operations from 6+ years as a Tax Analyst at JP Morgan Chase & Co., where accuracy, documentation, and deadlines were a daily essential. I am seeking an entry-level role in biomanufacturing such as manufacturing associate, process technician, or quality support.

TECHNICAL TRAINING & PROFESSIONAL SKILLS

- GDP and accuracy-focused recordkeeping
 - cGMP trained, SOP adherence, and controlled process execution
 - Aseptic technique fundamentals and contamination awareness
 - Cleanroom and PPE awareness, lab and workplace safety
 - Quality mindset, traceability, and compliance-first work habits
 - Problem solving, troubleshooting, and investigation mindset
 - Teamwork, communication, and reliable follow-through
 - Microsoft Excel and data tracking for reconciliations and reporting
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EDUCATION

BioManufacturing — BioConnect DE, Wilmington, DE Feb. 2026
Certificate program, hands-on training aligned with industry standards in cGMP/GDP, safety, and aseptic fundamentals

Year Up / Peirce College — Wilmington, DE 2017

WORK EXPERIENCE

Transamerica, Top Flight — Remote Jan. 2026 – Present
Financial Planning Trainee

- Support goal-based client need conversations and needs-based planning steps focused on long-term financial security strategies
 - Maintain consistent follow-up and documentation within a structured workflow in a remote environment
 - Develop product knowledge and communication skills through mentorship and team collaboration
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JP Morgan Chase & Co. — Wilmington, DE Jan. 2018 – Nov. 2024
Tax Analyst

- Executed reconciliations of retail and prime brokerage tax lots to transaction history, ensuring accuracy and traceability in high-volume workflows

- Processed cost basis adjustments for multiple security types and corporate actions, following strict procedures and documentation standards
 - Investigated and resolved escalated inquiries through internal case systems, partnering with stakeholders to deliver timely outcomes
 - Supported annual tax reporting processes including 1099, 1042-S, FATCA, and CRS with a compliance-first approach
 - Reviewed and processed U.S. tax documentation (Forms W-8 and W-9) to support IRS compliance and internal KYC/AML standards
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COMMUNITY ORGANIZATION MEMBERSHIPS & VOLUNTEER EXPERIENCE

Sons of the American Legion — Wilmington, DE

Jun. 2016 – Present

Commander (Volunteer Leadership)

- Oversee squadron activities, enforce bylaws, and coordinate meetings to ensure consistent execution and accountability
- Delegate responsibilities to officers and volunteers and support community events through organized teamwork and reliability